



KAMPALA CLUB LIMITED

JOB DESCRIPTION



Job Title: Security Guards - Team Lead

Reports to: Head ICT & Security

Role Summary

The Security Guards - Team Lead at Kampala Club Ltd. is responsible for supervising and coordinating the activities of the security team to ensure a safe, secure, and welcoming environment for members, guests, and staff. Reporting to the Head ICT & Security, this role involves implementing security protocols, monitoring club facilities, and providing leadership to a team of security guards. The Team Lead plays a vital role in maintaining the club's reputation as a premier private members' club by ensuring the safety of its members and the integrity of its facilities.

Key Responsibilities

1. Team Supervision

- Lead and coordinate the activities of the security team to ensure effective coverage of all club facilities.
- Assign duties and schedules to security guards to maintain optimal staffing levels.
- Provide training and guidance to security guards on policies, procedures, and emergency response protocols.

2. Security Operations

- Implement and enforce security policies and procedures to safeguard the club's facilities, assets, and members.
- Monitor security systems, including surveillance cameras and access controls, to identify and address potential threats.
- Conduct regular patrols of the club's premises to ensure safety and compliance with security standards.

3. Incident Management

- Respond promptly to security incidents and emergencies, coordinating with the Head ICT & Security and local authorities as needed.
- Investigate security breaches, thefts, or other incidents and prepare detailed reports for management.



KAMPALA CLUB LIMITED

JOB DESCRIPTION



- Maintain accurate records of security activities, incidents, and resolutions.

4. Facility Safety

- Conduct regular inspections of the club's facilities to identify and mitigate safety hazards.
- Ensure compliance with health and safety regulations and standards.
- Collaborate with other departments to address safety concerns and improve overall security.

5. Member and Staff Interaction

- Foster a welcoming and secure environment for members, guests, and staff.
- Address member concerns related to security promptly and professionally.
- Act as a point of contact for security-related inquiries and issues.

6. Reporting and Communication

- Provide regular updates to the Head ICT & Security on security operations, incidents, and team performance.
- Maintain clear communication channels with security guards, management, and other stakeholders.

Key Qualifications:

- **Education:** Minimum education UACE (A Level Certificate) or equivalent with the relevant experience.
- **Experience:** Minimum of 3 years proven experience in security operations, preferably in a hospitality or club environment.
- Strong leadership and team management skills.
- Excellent communication and interpersonal abilities.
- Knowledge of security systems, protocols, and emergency response procedures.
- Attention to detail and the ability to remain calm under pressure.

Physical fitness and the ability to perform security duties effectively.